

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
February 11, 2008
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF JANUARY 21, 2008.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High School.....Mrs. Christine Siegfried

Middle School..... Mrs. Patrice Turner

Elementary School.....Mrs. Kristen Lewis

B. *Student Trips*

The Administration recommends approval of the following student trip:

Southern Lehigh Future Business Leaders of America Qualifying Student Members and Advisor to attend the State Leadership Conference and Competition, Hershey, PA from Sunday, March 30, 2008 to Wednesday, April 2, 2008. (V, B)

C. *Independent Study*

The Administration recommends approval of the following Independent Study Proposals: (V, C)

Kaird Durocher, Ceramics

Aaron Kichline, Art

Felicia Nguyen, Ceramics, II

Gillian Reinartz, Clothing Concepts

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of February 11, 2008. (VI, A)**

B. *Treasurer's Report*

***The Administration recommends approval of the Treasurer's Report. (VI, B)**

C. *Investment of Funds*

The Administration recommends approval of the Investment of Funds as attached. (VI, C)

D. *Upper Saucon Township Per Capita Tax Exonerations*

The Administration recommends exoneration of Deborah Herstine, Upper Saucon Tax Collector, for the collection of the 2007-2008 school district per capita taxes for the attached list of people for the reasons that are stated. (VI, D)

E. *Auditor General's Performance Audit Report*

The Administration recommends that the Board accept the Performance Audit Report for the District for the 2005-2005 and 2005-2006 fiscal years, as issued by the Pennsylvania Department of the Auditor General. (VI, E)

F. *Bond Issue Discussion*

The Administration would like to continue the borrowing discussion that was initiated when our financial advisors attended the January 7, 2008 board meeting. In order to proceed with a bond sale to generate funds to complete the Intermediate School, the Board will need to provide direction to the Administration regarding the size and structure of the bond issue. (VI, F)

VII. SUPPORT SERVICES

A. *Proposal for Professional Architectural Services*

The Administration recommends acceptance of the proposal for Professional Architectural Services to renovate a High School math classroom into a multi-purpose physics/chemistry classroom from George J. Donovan AIA & Associates, 518 Main Street, Bethlehem, PA 18018 in the amount of \$22,175. The anticipated project cost is expected to range between \$165,000 and \$200,000. (VII, A)

VIII. PERSONNEL

A. *Certificated Staff*

1. *Appointment*

The Administration recommends approval of the following staff (*pending receipt of required documentation*): (VIII, A-1)

Eric Weiss, Category D Extended Term Substitute, Music Teacher, Middle School, at Bachelor's, Step 1, an annual (pro-rated) salary of \$40,580 (\$212.46 per day), with an anticipated start date on February 26, 2008. Mr. Weiss will fill the position in the absence of Ms. Lindauer-Schneider.

2. *Student Teacher*

***The Administration recommends approval of the following student teacher placement: (VIII, A-2)**

Karen McDermott, Elementary Education, DeSales University with Kathy Kale, Lower Milford Elementary School from March 10, 2008 through April 25, 2008.

3. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2007-2008 school year: (VIII, A-3)

Miranda Allen, Elementary

Rachel Bakun, Art K-12

Lisa Collins, Social Studies

Kyle Ritter, Health and Physical Education

Sarah Schurkamp, Elementary

4. *Increment Request*

*The Administration recommends approval of a salary step adjustment for the following staff, effective February 1, 2008:

Marilyn Hower, Art, Hopewell Elementary School, Bachelor's +15 to Master's.

5. *Salary Correction*

The Administration recommends approval to correct the salary of Jessica Pezolano-Gordon from Bachelor's, Step 2, an annual salary of \$41,232 per year to Bachelor's +30, Step 1, an annual (pro-rated) salary of \$42,970 based upon the receipt of additional documentation.

6. *Act 93 Appointment*

The Administration recommends the approval of the following administrator (*pending receipt of required documentation*): (VIII, A-6)

Joan Takacs, Director of Secondary Education, at an annual (pro-rated) salary of \$91,000, with a plan to accelerate this salary level by \$4,000 in addition to regular increases at the conclusion of two (2) years of satisfactory performance. Start date to be determined. Ms. Takacs will fill the position created by the resignation of Katherine Metrick.

B. *Noncertificated Staff*

1. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Yeliska Vazquez, Instructional Assistant, Middle School, effective February 8, 2008.

2. *Termination*

The Administration recommends the termination of employment of a custodial employee due to inability to return to work.

3. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

William Neal, Instructional Assistant, Lower Milford Elementary School, partial days on March 12, March 18, March 25, March 31, April 2, April 10, April 15, April 17, April 23 and April 24, 2008.

Sharon Neders, Instructional Assistant, Liberty Bell Elementary School, on Thursday, March 13, 2008, Friday, March 14, 2008 and Friday, June 13, 2008.

Diane Price, Part-time Cafeteria Worker, High School, Friday, February 22, 2008 and Friday, March 14, 2008.

4. *Appointments*

a. *The Administration recommends approval of the following support staff for the 2007-2008 school year: (VIII, B-4a)

Lauren Ramspacher, 7 hour Instructional Assistant, Middle School, at an hourly rate of \$14.18, effective February 7, 2008. Ms. Ramspacher will fill the vacant position created by the resignation of Yeliska Vazquez.

b. *The Administration recommends approval of the following substitutes for the 2007-2008 school year: (VIII, B-4b)

Sarah Schurkamp, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Yeliska Vazquez, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Bonnie Wolf, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Lauren Wieder, Substitute Health Paraprofessional, at an hourly rate of \$12.16.

5. *Retirement*

*The Administration recommends accepting the retirement of the following support staff:

Norman Yons, Jr., Custodian, High School, effective January 21, 2008. Mr. Yons was employed by the district for nearly 5 years.

C. *Extra-Compensatory Positions*

1. *Transfer*

*The Administration recommends the transfer of the following volunteer coaches to coaches for the 2007-2008 school year: (VIII, C-1)

David Browne Head Girls' Lacrosse \$4,087

Ashley Sparango Assistant Girls' Lacrosse \$2,550

2. *Appointment*

a. *The Administration recommends approval of the following coaches for the 2007-2008 school year: (VIII, C-2a)

Michael Mihalik Assistant Baseball \$3,342

b. *The Administration recommends approval of the following volunteer coaches for the 2007-2008 school year: (VIII, C-2b)

Eric Stemple Boys' Lacrosse

Ronald Barndt Baseball

Jill Scheetz Girls' Lacrosse

3. *Resignation*

*The Administration recommends accepting the resignation of Bradley Siesko as a Classroom for the Future (CFF) Core Content Technology Facilitator. (*This is no longer a shared position*).

4. *2007-2008 Mentors*

*The Administration recommends approval of the appointment of the following mentors at a stipend not to exceed \$700:

Mark Covelle as a mentor for *Jessica Pezolano-Gordon*

Raymond Hanks as a mentor for *Lorraine Frasch*

Jeffrey Hershey as a mentor for *Thomas Wilde*

VIX. REPORTS

A. **Committee Reports**

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of December 17, 2007 are included in the Board materials.

B. **Superintendent's Report.....Mr. Liberati**

C. **Facilities Report.....Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

XII. OTHER BUSINESS

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT